

## Privacy Notice - Data Protection Act 1998

We, Kilmington Primary School, are the Data Controller for the purposes of the Data Protection Act. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your teaching and learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information, characteristics such as ethnic group, special educational needs and any relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our rules permit it.

We are required by law to pass some of your information to the LA (Devon County Council) and the Department for Children, Schools and Families (DCSF).

If you want to see a copy of the information we hold and share about you then please contact the School Administrator.

If you require more information about how Devon County Council and the DCSF use this data please go to the following websites:

- [www.devon.gov.uk/j4s-privacynotice](http://www.devon.gov.uk/j4s-privacynotice) and <http://www.teachernet.gov.uk/doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc>

If you do not have access to the web, please contact the LA or the DCSF as follows:

- Information Compliance Office  
Information Management Team  
Devon County Council  
Room L 10  
County Hall  
Exeter  
Devon  
EX2 4QX  
Website: [www.devon.gov.uk](http://www.devon.gov.uk)  
Email: [dpoffice@devon.gov.uk](mailto:dpoffice@devon.gov.uk)  
Tel: 01392 384682
- Public Communications Unit  
**Department for Children, Schools and Families**  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT  
website: [www.dcsf.gov.uk](http://www.dcsf.gov.uk)  
email: [info@dcsf.gsi.gov.uk](mailto:info@dcsf.gsi.gov.uk)  
tel: 0870 000 2288.