

Information from the Office

I work Monday, Tuesday, Thursday and Friday mornings from 8:30am to 12 noon.
On Wednesday's from 8:30 - 10am.

On Tuesday, Wednesday and Thursday afternoons from 1pm - 4pm.

Please ensure all paperwork comes back to me and to ensure that you do not have to wait to hand anything in, a basket will be placed on top of the bookcase in the lobby each morning for you to place anything in. The basket will be on my desk if I am not working.

It would be helpful when you are handing in money if this could be put into an envelope with who it is from, and for what, on the outside.

If paying for school meals or uniform please make any cheques payable to 'Devon County Council'. Other payments for things such as swimming, book clubs, etc can be made payable to 'Kilminster Primary School'.

I offer the choice of how you receive the majority of information from the school, you can choose from 'child post' or e-mail. If you would like to use e-mail could I ask you to e-mail me at admin@kilminster-primary.devon.sch.uk and I will put you on my list.

Menus are sent out on a Wednesday, for return by Friday am, and the main newsletter on a Friday.

Valerie Harding